

GRAND ROUNDS IN ONCOLOGY 2022

2ND TO 4TH
SEPTEMBER

INSTRUCTIONS FOR PRESENTERS: POSTERS DISPLAY

We look forward to seeing your poster on display during the meeting and thank you in advance for your co-operation in following these guidelines.

❖ ONSITE ATTENDANCE

- As presenting author, your presence is requested onsite in Pune.

❖ PREPARING YOUR POSTER MATERIAL

- Printing and hanging your Poster on the related Poster board is mandatory for all delegates who have had their abstract accepted for Poster presentation.
- Please add clearly the FINAL ACCEPTANCE NUMBER (FAN) to your poster.
- If you don't know your FAN, please check in poster list in the programme.
- It is strictly mandatory that the first and presenting author includes a disclosure statement on the Poster, even if only to confirm that if he/she has no conflicts of interest to declare. Co-author disclosures are not mandatory on the Poster.
- Feel free to add your e-mail address to the poster: This will allow other attendees to contact you in case of any questions.
- If the study has received funding, this must also be acknowledged on your poster: "Study sponsored by..."
- Please rename your file before the upload as: "FINAL ACCEPTANCE NUMBER (FAN)- Presenter's name" To avoid any compatibility problems, do not use special characters (e.g., «, Ö, Ø, ñ, ε, ®, ý), {etc.} in the file name.
- QR (Quick Response), AR (Augmented Reality), text key codes are allowed. However, although OGP accepts that these may go to a commercial/branded website, we suggest avoiding links to websites containing blatant

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product advertising. If you intend adding a QR, AR or a text key code to your poster, please add the following disclaimer notice: "Copies of this poster obtained through QR, AR and/or text key codes are for personal use only and may not be reproduced without written permission of the authors".

- Posters may not present a commercial bias or use clearly identifiable commercial templates. The Grand Rounds in Oncology 2022 reviewers will be responsible for advising the Scientific Committee of any inappropriate commercial bias, promotion or branding unless clearly stated in a balanced and objective manner.

❖ DESIGN

- Layout:
 - ◆ Format of the Poster is horizontal (landscape). The maximum Poster size is 190cm width x 90cm height.
 - ◆ Keep data on the slide simple and ensure a logical order of the content. A clear and well-structured arrangement is the most attractive and the easiest to read.
- Text:
 - ◆ Your guiding principle should be "As much as necessary, as little as possible". The text should be concise and to the point, key facts may be highlighted.
- Colours:
 - ◆ Colours should be used sparingly. Choose colour combinations that make your text easy to read (preferably dark background – light fonts; avoid red and green).
- Images:
 - ◆ It is recommended that you collect your illustration material well in advance. Do not select too many images and concentrate on those which support your key points and conclusions optimally.

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- Content:
 - ◆ Should follow standard poster presentation norms
 - ◇ In case of data series, original research, in the form of IMRAD
 - ◇ In case of case reports, follow standard case presentation format and flow
 - ◇ All posters must lead with an abstract
 - ◇ All poster content must be clearly visible at least three feet away. (Smallest line visibility)
 - ◇ Poster size is non negotiable; accordingly, design your poster carefully.

❖ POSTER DISPLAY INFORMATION

- The poster must be attached to the board bearing the final abstract acceptance number (FAN) between 09:00 and 11:00 on Saturday, 3 September 2022. Posters will remain on display for the duration of the Congress.
- Poster boards allow for the use of double-sided tape only. The organisers will provide double-sided tape in the poster area.

❖ POSTER HANGING AND REMOVAL TIMELINE

- Please follow the timeline provided below and note the time when you must hang and remove your poster.

- ❖ **NO-SHOW POLICY** - The abstract's first and presenting author who, without notice, is absent during the Poster Display session when his/her poster is due to be presented is likely to forfeit his/her chance of displaying his/ her poster in the first instance
- ❖ **IMPORTANT NOTICE** - In order to respect Grand Rounds in Oncology 2022 compliance policy for scientific balance and impartiality, the organisers will assign auditors to all presentations given during the official Grand Rounds in Oncology 2022 programme.

Kindly email abstract and poster to

grandround.scientific@gmail.com

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